

MARINE TRANSIT INSURANCE CLAIMS CHECKLIST

Checklist of information and items that you will need when making a Marine Transit Insurance claim. We hope you find this list helpful.

- Policy Number
- Insured name (as per policy)
- GST details (ABN & ITC)
- Date and time of loss
- Loss address/accident description and extent of damage.
- Supplier's invoice.
- Packaging/weight/inventory list
- Original bill of lading/airway bill/consignment note (including reverse side)
- Copy of non-delivery shortage receipt
- Copy of claim on shipping company or carrier
- Copy of shipping company/carrier's reply
- Quotation for replacement/repairs
- Receipted replacement/repair account
- Copy of out-turn report issued by shipping company/customs
- Third party claimant's details:
 - Name
 - Company Name
 - Address
 - Contact number
 - Details of Claim
 - Supporting documentation (eg. written demands, correspondence)
- Witness details (if applicable)
 - Name
 - Company Name
 - Address
 - Contact Number
- Police details (if applicable)

Whatever the claim type, you must make sure you notify your claim to your insurer or insurance broker as soon as possible and gather all relevant information at the time of the incident (such as third party details and/or witness details).

It is important that all claims are settled quickly and fairly so as to minimize any disruption to your business. Completing a claim form (if applicable) immediately, or as soon as practicable and submitting the details to your insurer or insurance broker means your claim can be actioned quickly and efficiently and minimizing the impact to you.

Optimum Service from Quote to Claim

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